



AUTHORIZATION FOR RELEASE OF INFORMATION

Section A: Must be completed for all authorizations:

I hereby authorize the use or disclosure of my individually identifiable health information as described below. I understand that this authorization is voluntary. I understand that if the organization authorized to receive the information is not a health plan or health care provider; the released information may no longer be protected by federal privacy regulations.

Patient Name: _____ **Date of Birth:** _____

Persons/organizations providing the information: _____
_____ **Persons/organizations receiving the information:** _____

Specific description of information (including date(s)) : _____

Section B: Must be completed only if a health plan or a health care provider has requested the authorization:

1. The health plan or health care provider must complete the following:
 - a. What is the purpose of the use or disclosure? _____
 - b. Will the health plan or health care provider requesting the authorization receive financial or in-kind compensation in exchange for using or disclosing the health information described above? Yes _____ No _____
2. The patient or the patient’s representative must read and initial the following statements:
 - a. I understand that my health care and the payment for my health care will not be affected if I do not sign this form. Initials: _____
 - b. I understand that I may see and copy the information described on this form if I ask for it, and that I get a copy of this form after I sign it. Initials: _____

Section C: Must be completed for all authorizations:

The patient or the patient’s representative must read and initial the following statements:

1. I understand that this authorization will expire on ____/____/____ (DD/MM/YYYY) Initials: _____
2. I understand that I may revoke this authorization at any time by notifying the providing organization in writing, but if I do it won’t have any affect on my actions they took before they received the revocation. Initials: _____

Signature of patient or patient’s representative _____ **Date** _____
(Form must be completed before signing.)

Printed name of patient’s representative: _____

Relationship to patient: _____

YOU MAY REFUSE TO SIGN THIS AUTHORIZATION

You may not use this form to release information for treatment or payment except when the information to be released is psychotherapy notes or certain research information.

OFFICE USE ONLY:

ROI FEE
 ROI PAYMENT SUPERVISOR/MANAGER: _____ DATE: _____